|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **QUEENSLAND POLICE SERVICE**  **CONSENT TO CHECK NATIONAL POLICE RECORDS AND ADVISE A THIRD PARTY** | |  | |
| MR/MRS/MS/MISS (Family name) | | | |
| (First name) | | (Middle name/s) | |
| **OTHER NAMES BY WHICH I HAVE BEEN KNOWN –** *For additional names, list on separate sheet, sign & attach.* | | | |
| (Family Name) | | | |
| (First name) | | (Middle name/s) | |
| (Family Name) | | | |
| (First name) | | (Middle name/s) | |
| **RESIDENTIAL ADDRESS** | | | |
| Number/Street | | | |
| Suburb/Town/ City | | | |
| State/Territory POSTCODE | | | |
| **TELEPHONE** Private | | Work | |
| Mobile | | Email | |

/ /

M F Indeterminate

**DATE OF BIRTH Gender** *(circle)*

**PLACE OF BIRTH**

Town/CityState/Territory

Country

|  |  |
| --- | --- |
| **NAME OF THIRD PARTY** | **Rockhampton Meals on Wheels** |
| **This check is for the purpose of: Delivery Volunteer** | |

**I,**

Surname First and middle names

*have fully and correctly completed this form, and the personal information provided in it relates to me, contains my full name and all names previously used; and*

**I acknowledge that -**

* the named third party is collecting information in this form to provide to the Queensland Police Service, CrimTrac (an agency of the Commonwealth of Australia), and the Australian police agencies in order to conduct a National Police Records Check. Information on this form will be used by the police agencies for checking;
* the Australian police agencies will access their records. Where there is police information that relates to me, the Queensland Police Service may be provided with details of convictions recorded against me in accordance with the laws of the Commonwealth, States, and Territories, and in accordance with the relevant jurisdiction’s information release policies. Applicable laws include spent conviction legislation;
* where there is ‘criminal history’ as defined under the *Criminal Law (Rehabilitation of Offenders) Act 1986*, other than convictions for which the rehabilitation period has expired, and not been revived under that Act, the Queensland Police Service will issue me with a National Police Certificate containing that ‘criminal history’;
* where there is no ‘criminal history’ as defined above, the Queensland Police Service will advise the named third party that I do not have a criminal history that can be disclosed to them;
* that natural justice principles will apply to any information received by me in the National Police Certificate and I may dispute the information by contacting the Police Information Centre in the first instance on telephone 0733646705;
* it is usual practice for an applicant’s personal information to be disclosed to police agencies for law enforcement purposes including the investigation of any outstanding criminal offences;
* unless statutory obligations require otherwise, the information provided by me will not be used without prior consent for any purpose other than to conduct a National Police Records Check and law enforcement; and for such checking and law enforcement to be recorded;
* if I do not consent to a National Police Records Check and disclosure to the named third party, my eligibility and/or suitability relating to the purpose of this check cannot be determined; and
* I can withdraw my consent to the following at any time by contacting the named third party in the first instance.

**I consent to -**

1. the named third party, the Queensland Police Service, CrimTrac and the Australian police agencies using and disclosing my personal information to conduct a National Police Records Check;
2. the Queensland Police Service issuing and supplying me with a National Police Certificate containing my ‘criminal history’ where I have a ‘criminal history’ as defined under the *Criminal Law (Rehabilitation of Offenders) Act 1986*, other than convictions for which the rehabilitation period has expired, and not been revived under that Act; and
3. the Queensland Police Service disclosing to the named third party that I do not have a conviction that can be disclosed, if other than 2 above.

**I hereby agree not to take or suffer or permit to be taken any legal action whatsoever or howsoever against the Crown in the right of the State of Queensland, the Commissioner of Police or any member or agent of the Queensland Police Service in respect of the advice given to a third party or the disclosure or use of information associated in any way to records relating to me or under the name supplied.**

/ /

Applicant's signature Date

**THIRD PARTY VERIFICATION**

*I declare that I have sighted the applicant’s original or certified true copies of documents and that the applicant has met the minimum Proof of Identity requirements. I am satisfied as to the correctness of the applicant’s identity.*

*Tick box* I have attached photocopies of these documents.

Printed name

Signature

Date / /

**PROOF OF IDENTITY**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| VERIFICATION – POINT ASSESSMENT  MINIMUM TOTAL of 100 points required | | | | |
| **Category A – at least 1 category A document must be used to verify identity** | | | | |
| DOCUMENT | Base Points | Additional points | | POINTS SCORED |
| Australian Passport | 50 | Plus 10 for photo ID | 60 |  |
| Foreign Passport | 50 | Plus 10 for photo ID | 60 |  |
| Driver Licence | 50 | Plus 10 for photo ID | 60 |  |
| Birth Certificate | 40 | Plus 10 for Document Verification Service (DVS) validation | 50 |  |
| Immigration Card | 50 | Plus 10 for photo ID | 60 |  |
| Adult Proof of Age (APA) | 40 | Plus 10 for photo ID | 50 |  |
| Australian Secondary School Identity Document | 40 | Plus 10 for photo ID  Only for applicants aged under 18 years | 50 |  |
| **Category B** | | | | |
| Marriage Certificate | 30 | Plus 10 for Document Verification Service (DVS) validation | 40 |  |
| Change of Name Certificate | 30 | Plus 10 for Document Verification Service (DVS) validation | 40 |  |
| Australian Citizen Certificate | 30 | Plus 10 for Document Verification Service (DVS) validation | 40 |  |
| Certificate of Registration by Descent | 30 | Plus 10 for Document Verification Service (DVS) validation | 40 |  |
| Visa | 15 | If matching foreign passport supplied | 40 |  |
| Medicare | 30 | Plus 10 for Document Verification Service (DVS) validation | 40 |  |
| Government Employee photo ID card | 30 | Plus 10 for photo ID  Includes Federal and all states:  Police, Defence, core agencies | 40 |  |
| Aviation/ Maritime Security Photo Id Card | 30 | Plus 10 for photo ID | 40 |  |
| Foreign Driver Licence | 30 | Plus 10 for photo ID | 40 |  |
| Australia Post Keypass Identity Card | 30 | Plus 10 for photo ID | 40 |  |
| Utilities or Telco documents (e.g. rates, electricity, phone) | 20 |  |  |  |
| Credit Cards /Bank Cards | 20 |  |  |  |
| Employee photo ID card | 20 | Plus 10 for photo ID | 30 |  |
| University Student ID | 20 | Plus 10 for photo ID | 30 |  |
| Private Health Fund card | 20 |  |  |  |
| Clubs / Social Cards | 10 | Plus 5 for photo ID | 15 |  |
| Current Occupational Licences | 20 | Plus 10 for photo ID | 30 |  |
| Blue/ Exemption Card | 20 | Blue Card and yellow Exemption Card |  |  |
| Government Benefit cards | 20 | Includes Health Care Card, Pension Card, Seniors Card, DVA Health Card |  |  |
| Electoral enrolment | 20 |  |  |  |
| Notice of assessment for income tax | 20 | No older than 12 months |  |  |
| TOTAL POINTS | | | | |
|  |  |  | Total points scored |  |